

Resolution No. **A** December 18, 2020

By Supervisors

TITLE: To Award the County's Audit Services to EFPR Group, CPA's, PLLC, and Authorize the Chairman to Sign Those Documents Required to Retain These Services

WHEREAS, the County issued RFP 2020-28 Auditing Services to solicit proposals from qualified accounting firms to conduct the County's required annual financial audit, and

WHEREAS, four (4) responses were received from qualified firms to perform this work, and

WHEREAS, based on a thorough review of the submitted proposals, the Treasurer has recommended the retention of EFPR Group, CPA's, PLLC of Williamsville, New York to perform the County's annual financial audit; now therefore be it

RESOLVED, the County's Auditing Services are hereby awarded to EFPR Group, CPA's, PLLC of Williamsville New York for the preparation of the annual fiscal audit for County Fiscal Years 2020-2024 for a rate of \$45,000, \$46,000, \$47,000, \$48,000 and \$49,000 respectively; and be it further

RESOLVED, that the Chairman of the Board is hereby authorized to sign those documents necessary, as approved by the County Attorney, to retain the services of EFPR Group, CPA's, PLLC to carry out the County's annual fiscal audit for the County Fiscal Years enumerated above.

**BUDGET IMPACT STATEMENT:** Funds are contained within the 2021 budget.

Resolution No. **B** December 18, 2020

By Supervisors

TITLE: To Increase Petty Cash – Public Health

WHEREAS, the County is currently under an emergency order in response to the world-wide COVID-19 Pandemic, and

WHEREAS, current directive requires the County's Public Health Department to provide certain resources to County residents under quarantine protocols, and

WHEREAS, the Public Health Director has requested an increase in their Petty Cash account to accommodate these requirements; now therefore be it

RESOLVED, that the County Treasurer is hereby authorized to increase the Public Health Petty Cash Account from \$175 to \$675; and be it further

RESOLVED, the County Treasurer take the necessary steps to return the Public Health Petty Cash account to its original level once the pandemic requirements have subsided and the additional funds are no longer needed.

**BUDGET IMPACT STATEMENT:** None. These additional funds will follow all existing policies and procedures for the utilization and replenishment of Petty Cash funds.

Resolution No. **C** December 10, 2020

By Supervisors

TITLE: To Authorize Purchase of Temporary Easements for the Church Street Bridge

WHEREAS, the County is undertaking a federally funded project to replace the Church Street Bridge in the Town of Granville, and

WHEREAS, this project will require the purchase of temporary easements for the work, and

WHEREAS, the County has reached agreement with the land owners regarding these purchases, and

WHEREAS, documents to acquire the ROW and temporary easements will need to be signed by the Chairman; now therefore be it

RESOLVED, that the Treasurer is hereby authorized to disburse the amounts of \$1,700 and \$6,500 to pay for the expenses associated with the easement purchases; and be it further

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to execute those documents necessary, in a form approved by the County Attorney.

**BUDGET IMPACT STATEMENT:** Costs paid by the County through the established Capital Project then submitted to the Federal funding program for reimbursement.

Resolution No. **D** December 10, 2020

By Supervisors

TITLE: To Amend 2020 County Road Machinery Budget for Purchase of Trucks

WHEREAS, the DPW Superintendent has been advised that the purchase price of the Plow Trucks planned for the 2021 fiscal year will have a price increase if ordered after December 10, 2020, and

WHEREAS, the DPW Superintendent and Budget Officer would like to take advantage of any potential savings to the County due to the planned purchase of four (4) trucks in the 2021 fiscal year, and

WHEREAS, as a result of the COVID-19 shutdown and price reductions, the County Road Fund is projected to close the 2020 fiscal year with a one million dollar surplus; now therefore be it

RESOLVED, that the County Treasurer is hereby authorized to make the following budget amendment to the 2020 Washington County budget:

**COUNTY ROAD MACHINERY FUND**

**Increase Appropriation:**

DM.5130.2070	Vehicles	918,034
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**Increase Revenue:**

DM.5130.5031	Interfund Revenues	918,034
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**COUNTY ROAD FUND**

**Decrease Appropriation:**

D.5000.5110.4210	Machinery Rentals	300,000
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**Increase Appropriated Fund Balance:**

D.599	Appropriated Fund Balance	418,034
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**Decrease Revenue:**

D.5000.5010.5031	Interfund Revenues	718,034
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**GENERAL FUND**

**Increase Appropriation:**

A.9000.9901.05	Interfund Transfer Road Machinery	918,034
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**Decrease Appropriation:**

A.9000.9901.02	Interfund Transfer County Road	718,034
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Increase Appropriated Fund Balance:

A.599	Appropriated Fund Balance	200,000
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**BUDGET IMPACT STATEMENT:** Reallocates \$718,034 of interfund transfer monies planned for the County Road Fund in the 2020 budget and appropriates \$200,000 of General Fund Fund Balance for interfund transfer monies to Road Machinery planned for the 2021 fiscal year. The 2021 budget will be reduced to reflect the accelerated purchase of the four (4) trucks.

Resolution No. **E** December 18, 2020  
By Supervisors

TITLE: Amend Budget for Psychiatric Expenses

WHEREAS, CPL 730 of the New York State Criminal Procedure Law outlines the thresholds and procedures for the psychiatric examination of persons charged with a crime and whose fitness to stand trial for such offenses is unclear, and

WHEREAS, these examinations are ordered by the criminal court before which the defendant appears, and

WHEREAS, the Director of Mental Health has requested a budget amendment to allow for payment of these court-ordered expenses; now therefore be it

RESOLVED, that the County Treasurer is hereby authorized to make the following budget amendment:

Increase Appropriation:

A.4390.4290	Psychiatric Expense – Program Exp.	112,470
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Increase Appropriated Fund Balance:

A.599	Appropriated Fund Balance	112,470
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**BUDGET IMPACT STATEMENT:** Appropriates fund balance to cover court-ordered mental health expenses.

Resolution No. **F** December 18, 2020  
By Supervisors

TITLE: Amend Budget – Mental Health for DSRIP Funding

WHEREAS, the Director of Mental Health has requested a budget amendment to recognize DSRIP funds in the amount of \$1,854, and

WHEREAS, these funds will be used to purchase laptops for remote work, and

WHEREAS, these funds need to be recognized in the budget; now therefore be it

RESOLVED, that the County Treasurer is hereby authorized to make the following budget amendment:

Increase Appropriation:

A.4310.4420	Mental Hlth Admin.	1,854
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Increase Revenue:

A.4310.4489.09                      Federal Aid for DSRIP                      1,854

BUDGET IMPACT STATEMENT: Recognizes DSRIP funds in the budget.

Resolution No. **G** December 18, 2020

By Supervisors

TITLE: Amend Budget Public Health for DSRIP Funds

WHEREAS, Washington County Public Health received funding in the amount of \$3,064.90 from the Adirondack Health Institute as part of the Delivery System Reform Incentive Program (DSRIP), and

WHEREAS, these funds need to be recognized in the budget; now therefore be it

RESOLVED, that the County Treasurer is hereby authorized to make the following budget amendment:

Increase Appropriation:

A.4004.4080	Consultant	3,065
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Increase Revenue:

A.4004.4489.09	Federal Aid – DSRIP	3,065
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BUDGET IMPACT STATEMENT: Recognize DSRIP funds in the budget.

Resolution No. **H** December 18, 2020

By Supervisors

TITLE: Award Bid #2020-30 Pharmacy Services for Jail

WHEREAS, the County solicited bids for pharmacy services for the County jail due to the end of the contract, and

WHEREAS, bids are solicited based upon a grand total cost on the top 50 medications dispensed in prior years together with evaluation of hours of operations, returned/stocking fee, brand name/generic discount costs and dispensing fees, and

WHEREAS, the purchasing department has determined from among the Bidders, MAO Pharmacy Inc. d/b/a Westwood Pharmacy, Diamond and Omnicare, that Westwood has the lowest cost; now therefore be it

RESOLVED, that the County hereby awards Bid #2020-30 Pharmacy Services for Washington County Jail to MAO Pharmacy Inc. d/b/a Westwood Pharmacy.

BUDGET IMPACT STATEMENT: Current contract was with Westwood. Costs will fluctuate with the medication requirements of inmates that are incarcerated and the length of their sentences.

Resolution No. **I** December 18, 2020

By Supervisors

TITLE: Supplemental Mortgage Tax Disbursements

WHEREAS, per Resolution No. 215 entitled: Authorizing the Increase of the County Clerk's Mortgage Tax Administrative Fees dated August 17, 2018 the County Clerk increased the Mortgage Tax Administration fee to reflect the actual cost incurred by the office, and

WHEREAS, the Board of Supervisors elects to reimburse the several tax districts their total amount collected; now therefore be it

RESOLVED, that the County Treasurer is hereby authorized to make the following budget amendment:

Increase Appropriation:

A.1410.4440.MT	Misc. – Supp. Mort. Tax	20,462
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Increase Revenue:

A.1410.1255	Clerk Fees	20,462
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; and be it further

RESOLVED, this Board of Supervisors issues the payment of the amounts listed below, and authorize and direct the County Treasurer to make payment of said amounts to the respective districts in accordance with the report.

TOWN OF ARGYLE	\$ 1,200.53
TOWN OF CAMBRIDGE	\$ 944.78
TOWN OF DRESDEN	\$ 204.62
TOWN OF EASTON	\$ 802.19
TOWN OF FORT ANN	\$ 3,216.64
TOWN OF FORT EDWARD	\$ 1,129.04
TOWN OF GRANVILLE	\$ 1,042.77
TOWN OF GREENWICH	\$ 1,832.46
TOWN OF HAMPTON	\$ 204.62
TOWN OF HARTFORD	\$ 818.48
TOWN OF HEBRON	\$ 613.86
TOWN OF JACKSON	\$ 818.48
TOWN OF KINGSBURY	\$ 2,696.57
TOWN OF PUTNAM	\$ 613.86
TOWN OF SALEM	\$ 1,023.10
TOWN OF WHITE CREEK	\$ 992.42
TOWN OF WHITEHALL	\$ 315.50
VILLAGE OF ARGYLE	\$ 27.19
VILLAGE OF CAMBRIDGE	\$ 313.62
VILLAGE OF FORT ANN	\$ 57.27
VILLAGE OF FORT EDWARD	\$ 303.30
VILLAGE OF GRANVILLE	\$ 184.95
VILLAGE OF GREENWICH	\$ 230.03
VILLAGE OF HUDSON FALLS	\$ 781.97

VILLAGE OF WHITEHALL	\$ 93.74
<b>GRAND TOTAL TO BE APPORTIONED AND DISTRIBUTED</b>	<b>\$ 20,461.99</b>

**BUDGET IMPACT STATEMENT:** Distributes additional mortgage tax administration fees to the several tax districts.

Resolution No. **J** December 18, 2020  
By Supervisors

**TITLE:** Standard Work Day and Reporting Resolution

BE IT RESOLVED, that the WASHINGTON COUNTY BOARD OF SUPERVISORS hereby establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the record of activities maintained and submitted by these officials to the clerk of this body:

Title	Standard Work Day  (Hrs/day) Min. 6 hrs Max. 8 hrs	Name (First and Last)	Social Security Number (Last 4 Digits)	Registration Number	Tier 1 (Only)	Current Term Begin/End Dates	Days/Month Based on Record of Activities	Not Submitted
<b>Appointed Officials</b>								
Budget Officer	6	Brian R. Campbell				05/29/20-12/31/21	16.20	

**BUDGET IMPACT STATEMENT:** Establishes County's contribution to the New York State Retirement System.

Resolution No. **K** December 18, 2020  
By Supervisors

**TITLE:** To Levy Taxes Required for Purposes of Annual Budgets in the Towns of Washington County

WHEREAS, there has been presented to the Board of Supervisors a duly certified copy of the Annual Budget of each of the several towns in the County of Washington for the fiscal year beginning January 1, 2021, in which are set forth the various amounts required to be raised by taxation for general and other purposes of each of the said towns as well as the special and improvement districts therein; now therefore be it

RESOLVED, that there shall be hereby assessed and levied upon and collected from the taxable property situated in the several towns of Washington County outside of any incorporated Village of partially located therein; for general town purposes and all other purposes, and from the several towns as hereinafter set forth in the following table, or statement all as specified in the respective annual budgets of the several towns to wit:

TOWN	GENERAL FUND	HIGHWAY TOWNWIDE (#2,3,4)	HWY-TOWN OUTSIDE VILLAGE	DISTRICT	LIGHT DISTRICT	TOWN GEN. OUTSIDE VILLAGE	FIRE PROT. OUTSIDE VILLAGE
ARGYLE	439,208.00	544,500.00	414,043.00			2,155.00	95,000.00 46,000.00
CAMBRIDGE	197,543.00	271,425.00	212,120.00			0.00	35,101.00 9,000.00 17,459.00
DRESDEN	179,889.00	546,455.00		0.00 24,132.00			45,000.00 30,000.00
EASTON	168,776.00	10,000.00	598,040.00			20,700.00	79,204.00 39,603.00 3,922.00
FORT ANN	432,036.00	647,127.00	407,826.00	187,145.00			199,390.00 100,850.00 249,734.00
FORT EDWARD	602,909.00		515,600.00	0.00 25,160.00	33,985.00	60,150.00	375,710.84
GRANVILLE	311,000.00	424,000.00	264,800.00	51,000.00	3,900.00 2,000.00	13,000.00	90,998.00 71,807.00 72,049.00
GREENWICH	385,030.50	11,605.00	625,954.00		1,173.50 2,208.50 897.00 3,382.00 1,173.50	3,000.00	112,584.00 92,174.00 73,750.00 18,392.00
HAMPTON	54,037.00	264,583.00					43,297.00 10,200.00
HARTFORD	227,280.00	526,643.00					170,453.00
HEBRON	129,350.00	535,000.00			3,200.00		99,780.00
JACKSON	136,032.00	472,350.00					33,774.00 16,830.00 54,121.00 3,150.00
KINGSBURY	570,639.00	235,233.00	590,954.00	12,350.00		58,664.00	260,620.00
PUTNAM	340,795.00	588,109.00					162,600.00
SALEM	122,861.00	577,013.00		90,009.00	5,000.00 18,000.00		168,202.00 53,024.00
WHITE CREEK	237,792.00	107,867.00	554,078.00			0.00	120,556.00
WHITEHALL	378,000.00	264,000.00	141,118.00			11,893.00	130,875.00
TOTALS	4,913,177.50	6,025,910.00	4,324,533.00	389,796.00	74,919.50	169,562.00	3,185,209.84

**Tabled 11/20/20**

Resolution No. 276 November 20, 2020

By Supervisors Campbell, O'Brien, Hicks, Fedler, Skellie, Clary, Rozell, Losaw, Ward, Griffith

TITLE: To Authorize One-Time Compensation for COVID-19 Incident Management Team Members and Buyback of Up to Two (2) Weeks of Vacation Time for Exempt Employees

WHEREAS, the COVID-19 Pandemic has caused unprecedented disruption to County operations in 2020, and

WHEREAS, in recognition of the increased risk posed to employees who continued to work during the nationwide lockdown earlier this year the Board of Supervisors authorized time and a half hazard pay for all hourly employees who reported to work, and

WHEREAS, the Board of Supervisors recognizes that many exempt employees worked throughout this period as well, and

WHEREAS, the members of the County's Incident Management Team put in tremendous effort and hours throughout the year as well, and

WHEREAS, the Finance Committee has recommended that all members of the Incident Management Team receive a one-time compensation in the amount of \$5,000 in recognition for their efforts in response to this challenging situation, and

WHEREAS, the Finance Committee has also recommended that all exempt employees be eligible to have up to two (2) weeks of vacation time purchased back by the County at the employee's standard daily rate of pay in recognition that many exempt employees worked throughout the nationwide shutdown and may not be able to use all of their accrued time; now therefore be it

RESOLVED, the members of the County's COVID-19 Incident Management Team, the Public Health Director, the Assistant Director of Patient Services, the County Attorney, the Director of Public Safety, the Deputy Director of Public Safety and the County Administrator are hereby granted a one-time compensation in the amount of \$5,000 each to be paid in addition to the employees regular wages in the pay period ending November 25, 2020; and be it further

RESOLVED, all exempt employees are eligible to have up to two (2) weeks of accrued vacation time bought back by the County at the employee's regular daily pay rate; and be it further

RESOLVED, such election must be made in full-day increments, and all eligible employees must notify the County Treasurer of their intent to exercise this option prior to December 31, 2020.

BUDGET IMPACT STATEMENT: One-time compensation to the Incident Management Team will cost \$30,000. Estimated monetary cost for the buyout of vacation time is \$75,000 but may be higher or lower depending on the utilization of exempt employees electing to exercise this option.